

DEBT RECOVERY PRICING

All fees listed are in GBP and exclude VAT. † Denotes that VAT is applicable. VAT is non-recoverable.

Pre-Court Proceedings

	Our Fee†
Letter Before Action (LBA)	20.00*
Post-LBA communications with you/the debtor/enforcement agents/third parties	Hourly rate

*or Late Payment Compensation if this is recovered from the debtor

Claims

Debt Amount	Court Fee	Our Fee†	Recoverable Costs
25-300	35	50	85
301-500	50	50	100
501-1,000	70	70	140
1,001-1,500	80	80	160
1,501-3,000	115	80	195
3,001-5,000	205	80	285
5,001-10,000	455	100	550
10,001-200,000	5%	100	Court Fee + 100
200,000+	10,000	100	10,100

Judgment

Debt Amount	Our Fee†	Recoverable Costs
25-5,000	55	22-55
Over 5,000	70	30-70

Enforcement

	Disbursements	Our Fee†	Recoverable Costs
Instructing County Court Bailiffs (debts up to £600)	110	50	112.25
Instructing High Court and Enforcement Agent ¹	66	100	117.75
Attachment of Earnings Order	110	110	110
Charging Orders	156†	110	266
Third Party Debt Order	110	110	208.50
Order to obtain Information	50	Hourly rate	(2)

¹Cost to abort enforcement - £75†

²£50 + £15 per 30 minutes of questioning

Defences – Small Claims (up to £10,000)

	Our Fee†
Receiving and dealing with an Acknowledgment of Service	20
Receiving and dealing with a Defence	65
Reviewing the case and providing you an opinion	450
Filing directions questionnaire, and discussing with you, negotiations and mediation	150
Receiving directions from the court and advising on the case timetable	75
Preparing each witness statement and accompanying documents (per statement)	300
Preparing a court bundle	250
Representing you at the hearing*	750

*Plus Court hearing fee of £25-335

Defences – Claims over £10,000

To be discussed on a case by case basis

Other Charges and Services

	Disbursements	Our Fee†
Debtor trace	30†	25
Debtor report (individuals)	85-425†	25
Debtor report (companies)		85
HMLR Office Copies (per item)	6†	10
Consent Order (standard e.g. instalment terms)	100	75
Debtor payment processing (per payment)		15
Hourly rate		100

Insolvency

	Disbursements	Our Fee†
Statutory Demand	70-85†	125
Search for bankruptcy petitions (per name)	2†	10
Search for winding-up petitions		20
Drafting petition		250
Issuing petition	1270-1880	100
Personal service of petition	70-85†	40
Advertising petition	80†	40
Filing certificate of compliance		25
Attendance at hearing (per hearing)	120†	100
Application to withdraw petition before advertisement	25	80